

Vanderbilt Outpatient Order Management

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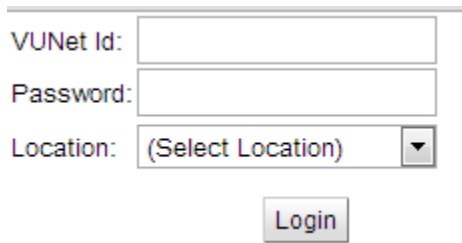
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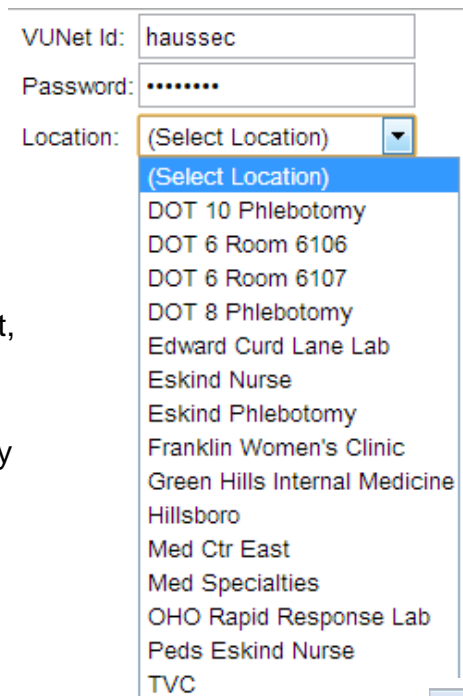
[How To Dress Your Tubes](#)

The Phlebotomy Worklist was designed for those who collect specimens from patients coming from their surrounding clinics. A portion of phlebotomy area staff do not work in Star Panel often; therefore it was decided to house this worklist outside of Star Panel. However, for those areas who may frequent Star Panel for such things as White Board actions, you can create a link in your favorites within the Star Panel application.

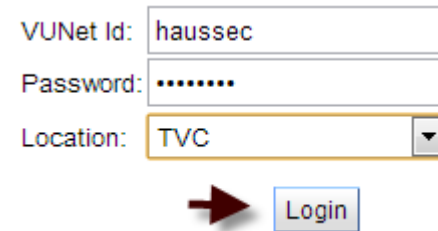
When first accessing the Phlebotomy worklist a sign in page will appear, which requests your VuNet ID and password, and the location that you work in. The worklist can be found by clicking on the following link - <https://voom.mc.vanderbilt.edu/VOOM/Lab.html?mode=lab>



VUNet Id:
Password:
Location: (Select Location) ▼



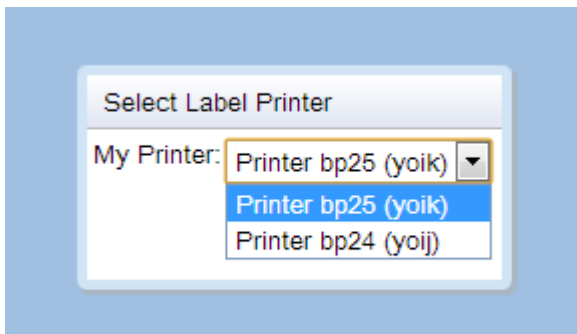
VUNet Id: haussec
Password:
Location: (Select Location) ▼
(Select Location)
DOT 10 Phlebotomy
DOT 6 Room 6106
DOT 6 Room 6107
DOT 8 Phlebotomy
Edward Curd Lane Lab
Eskind Nurse
Eskind Phlebotomy
Franklin Women's Clinic
Green Hills Internal Medicine
Hillsboro
Med Ctr East
Med Specialties
OHO Rapid Response Lab
Peds Eskind Nurse
TVC



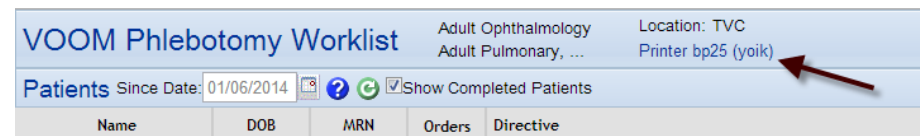
VUNet Id: haussec
Password:
Location: TVC ▼
➔

The first time launching the Phlebotomy Worklist, if there is more than one Cerner Lab printer available, you will be prompted to select your label printer. You can locate the printer name by looking at the sticker on the top of the printer. The dropdown list of options is based off of the specific location previously chosen.

Once your location has been selected, hit Login



Select Label Printer
My Printer: Printer bp25 (yoik) ▼
Printer bp25 (yoik)
Printer bp24 (yoij)



VOOM Phlebotomy Worklist Adult Ophthalmology Location: TVC
Adult Pulmonary, ... Printer bp25 (yoik) ➔

Patients Since Date: 01/06/2014 Show Completed Patients

Name	DOB	MRN	Orders	Directive
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At any point, if you need to change your printer you can click on the blue link shown above to get back to the selection box.

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Layout Overview – The main screen provides a list of all patients who have current lab orders available, based on the location chosen. You are not limited to only those patients in that set location choice. At any time you can search the full database of patient orders by either entering their medical record number or by last name, first name in the Patient Search box.

Please note, to comply with HIPPA the patient names and dates of birth have been erased in this example. However, in production they will be listed in detail for you

The screenshot shows the VOOM Phlebotomy Worklist interface. At the top, there are navigation links: "Links to VOOM Tutorials", "Refreshes Page", and "Hover over to get list of all clinics that feed to your location". The main header includes "VOOM Phlebotomy Worklist", "Location: TVC", "Printer: hp25 (voik)", and "User: haus5v6 Log Out". Below the header is a "Patients" section with a "Since Date" filter set to "01/06/2014" and a "Show Completed Patient" checkbox. A "Patient Search:" input field is on the right. The main table has columns for Name, DOB, MRN, Orders, and Directive. A callout box points to the "Orders" column, stating: "The number indicates how many tests have been ordered." Another callout box points to the "Patient Search:" field, stating: "Allows you to Search the entire database for patients either by entering the MRN or name". A third callout box points to the "Hover over to get list of all clinics that feed to your location" link, showing a dropdown menu with options: "Adult Ophthalmology", "Adult Pulmonary", "Adult Neurology, TVC", "Adult Gastroenterology", and "Adult IBD Clinic".

Name	DOB	MRN	Orders	Directive
		035152800	2	
		026160804	3	
		016794695	7	Patient needs to go to ...
		011445129	4	
		017763442	5	
		021366166	1	
		011710506	4	
		034337311	2	
		022516504	6	Patient needs to go to ...
		024167249	1	Patient needs to go to ...
		020064408	5	
		009914037	12	Patient needs to go to ...
		026308270	3	

Viewing order details – When you find the patients name in the list, click anywhere on that line to get to that patient’s order details. If searching in the Patient Search box, double click on the patient’s name from the dropdown to view order details.

The screenshot shows the "Patient Search:" input field with the text "ztest" entered. A dropdown menu is open, displaying a list of search results with patient names and dates of birth. The results are: "Ztest, Art 12/08/1939", "Ztest, Bethany 03/01/2009", "Ztest, Carol 01/01/1970", "Ztest, Checkepi 02/21/1969", "Ztest, Daisy Mae 01/01/1932", "Ztest, Duplicate 02/18/2006", "Ztest, Fall Ten 11/18/1966", "Ztest, Mamie 01/01/1841", and "Ztest, Martha 01/01/2005".

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In looking at the detailed order list for a patient you will notice several straight forward columns such as name of test and order date, but there are a few that may have more details involved. In the below example you will see in the Provider column that there are 4 different ordering Providers. For this patient they were seen by several Providers, all of which wanted labs done. You now have the ability to see all orders from all Providers in the same system, which will lessen the amount of missed labs for a patient.

Order Status Column:

Ordered- the clinic has ordered this test for the Phlebotomist to perform once the patient has arrived in the lab.

Sent to Clinic- Order was marked as In-Clinic order for the clinic staff to collect specimen and submit order through VOOM. If this was not performed in the clinic, you still have the ability to submit these orders and collect the specimen along with all other orders

Past Due – these orders have expired, meaning the end date set for these orders have past. Either the phlebotomist or the patient will need to contact the clinic to get new orders sent.

Ztest, Art												
MRN:023700834 DOB:12/08/1939 <input checked="" type="checkbox"/> Add Phlebotomy Charge <input type="button" value="Submit Orders"/> <input type="button" value="Go Back"/>												
All	Order Date	Priority	Panel	Name	Type	ICD-9	Provider	Submitter	Contact Info	Order Status	Action	Information
<input checked="" type="checkbox"/>	01/07 01:29 PM	Routine	CPD	CBC / PLT CT / DIFF	HEM	244.9	Testprovider, Test F	HAUS5V6		Ordered	<input type="button" value="Cancel"/>	view/edit
<input checked="" type="checkbox"/>	01/07 01:29 PM	Routine	CRE	CREATININE BLD	CHM	244.9	Testprovider, Test F	HAUS5V6		Ordered	<input type="button" value="Cancel"/>	view/edit
<input checked="" type="checkbox"/>	01/07 01:27 PM	Routine	UA1	URINALYSIS	HEM	244.9	Testprovider, Test F	HAUS5V6		Ordered	<input type="button" value="Cancel"/>	Catheterized: (required) view/edit
<input checked="" type="checkbox"/>	01/03 12:03 PM	Routine	TSH	THYROID STIM HORMONE BLOOD	CHM	780.79	Papagiannis, Ioannis Georgios	YOUN55F		Sent to Clinic		view/edit
<input checked="" type="checkbox"/>	01/03 12:03 PM	Routine	FT4	THYROXINE, FREE	CHM	780.79	Papagiannis, Ioannis Georgios	YOUN55F		Sent to Clinic		view/edit
<input type="checkbox"/>	09/30 08:19 AM	Routine	CBP	CBC / PLT CT	HEM	311	Xoostestprovqa, Carda	FIKE5HV		Past Due		view/edit
<input type="checkbox"/>	10/31 01:03 PM	Routine	BMP	BASIC METABOLIC PANEL	CHM	210.9	Testprovqa, Intmeda Medicine	TESTBOL	615-936-3208	Past Due		view/edit

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When launching a patient's detailed order, all active orders will default with the box checked in the first column indicating that the specimen will be collected and the order submitted. If there are any tests that will not have a specimen collected, therefore the order not submitted, you must uncheck this box. An example may be the patient is coming in for a blood draw and urinalysis. You were able to collect the blood, however, the patient was unable to void and plans to come back tomorrow to try again. You want to keep the order in the worklist for when the patient returns, but do not want to submit it today. The box to the left of the Urine test will need to be unchecked prior to submitting the order to Cerner.

Required Information – on occasion a test will require additional information to be entered, which will be indicated by the order line colored in Pink with (required) indicated in the Information column. For example, Urinalysis orders need to know if the patient was catheterized or not. This information can be entered by clicking on the view/edit link in the Information column, which will give you a pop-up box to make your selection in.

<input checked="" type="checkbox"/>	01/17 09:26 AM	Routine	CPD	CBC / PLT CT / DIFF	HEM	784.40	Testprovqa, Intmeda Medicine	TESTBOL		Ordered	Cancel	view/edit
<input checked="" type="checkbox"/>	01/17 09:26 AM	Routine	UA1	URINALYSIS	HEM	784.40	Testprovqa, Intmeda Medicine	TESTBOL		Ordered	Cancel	Catheterized: (required) view/edit

Additional Info for URINALYSIS

Additional Questions

(Required) Catheterized:

Comments for Clinic Staff

Not Indicated
Yes
No

0 of 255 characters

Note: Comments are for clinic personnel only. These comments will not be viewed by the lab.

Ok Cancel

Once the Required field has been completed the order line will change to white and can be submitted

Testprovqa, Intmeda Medicine	LIDD6S3		Ordered	Cancel	view/edit
Testprovqa, Intmeda Medicine	TESTBOL		Ordered	Cancel	view/edit
Testprovqa, Intmeda Medicine	TESTBOL		Ordered	Cancel	Catheterized: No view/edit

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Submitting Orders – when ready to submit the orders, you will click on the Submit Orders button in the top right hand corner of the screen

Once the Submit Order button is clicked all orders will automatically feed into the electronic lab system, Cerner. Manual entry into the lab system is no longer necessary.

Once these orders have been submitted the Cerner lab system then sends the appropriate labels back to the printer you chose earlier. The order statuses will also change to complete and the action available changes to Reactivate. This function allows you to reactivate the order, which cancels the order in the Cerner lab system and activates it again on the Phlebotomy Worklist. This may need to occur if were unable to collect a specimen and need the orders reactivated for the patient to come back another day.

<input type="button" value="Submit Orders"/> <input type="button" value="Go Back"/>		
Order Status	Action	Information
Ordered	<input type="button" value="Cancel"/>	view/edit
Sent to Clinic		view/edit

<input type="checkbox"/>	01/07 02:14 PM	Routine	TSH	THYROID STIM HORMONE BLOOD	CHM	780.79	Papagiannis, Ioannis Georgios	YOUN55F	Completed	<input type="button" value="Reactivate"/>	view/edit
<input type="checkbox"/>	01/07 02:14 PM	Routine	FT4	THYROXINE, FREE	CHM	780.79	Papagiannis, Ioannis Georgios	YOUN55F	Completed	<input type="button" value="Reactivate"/>	view/edit

When reactivating or canceling an order, you will be required to enter a reason why.

***Not reactivating the orders will leave the ordered tests on the laboratory section pending list and may prompt unnecessary calls to you questioning or stating that the patient's specimen(s) were not received*

Reactivation Reason

Please enter a reason to reactivate the order

Reason:

Cancel Order

Please select or enter a reason for canceling this order.

Reason:

Other:

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Cerner Lab Labels Key Points:

- The Cerner Lab system will combine tests that can be ran from the same color tube. Example below shows the PTT and PT on the same set of labels. Since both tests can be drawn from a Lt Blue tube the system combined this for you.
- Each test group provides a total of 3 labels. One main big label at the top, with 2 smaller labels at the bottom as extras.
 - If 2 tubes are drawn for the same set of tests that the label lists, place the larger label on one of the tubes and a smaller label on the second tube and write:
 - On the big label 1 of 2
 - On the smaller label 2 of 2
 - *Doing this alerts Specimen Receiving Staff to look for 2 tubes*
- The main label for each group includes the patient's name, DOB, date and time order was submitted to Cerner, test(s) name, tube color and lab location. The only information you will need to add is the VUNET ID of the person who collected the specimen.
- Labeling bullet tubes:
 - Place the larger tube label lengthwise along the tube with the barcode and name of the patient underneath the cap of the bullet.
 - The label will be longer than the bullet and it is important to label in this manner so that specimen receiving can scan the barcode on the sample easily

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VU-023700834 UUNET RT/RT
 ZTEST, ART 29APR14 1101
 UUH-C122 DOB: 12/08/39 74 y M



14-119-003544A
 CPD

2.00mL Lavender HE

RT 14-119-003544A ZTEST, ART	RT 14-119-003544A ZTEST, ART
---------------------------------	---------------------------------




CPD CPD

VU-023700834 UUNET RT/RT
 ZTEST, ART 29APR14 1101
 UUH-C122 DOB: 12/08/39 74 y M



14-119-003545A
 CHP

4.50mL Lt. Gree CH

RT 14-119-003545A ZTEST, ART	RT 14-119-003545A ZTEST, ART
---------------------------------	---------------------------------




CHP CHP

VU-023700834 UUNET RT/RT
 ZTEST, ART 29APR14 1101
 UUH-C122 DOB: 12/08/39 74 y M



14-119-003545B
 PTT PT

2.70mL Lt. Blue HT Rou

RT 14-119-003545B ZTEST, ART	RT 14-119-003545B ZTEST, ART
---------------------------------	---------------------------------




PTT PT PTT PT

VU-023700834 UUNET RT/RT
 ZTEST, ART 29APR14 1101
 UUH-C122 DOB: 12/08/39 74 y M



14-119-003546A
 CSF

10.00mL CSF BF

RT 14-119-003546A ZTEST, ART	RT 14-119-003546A ZTEST, ART
---------------------------------	---------------------------------

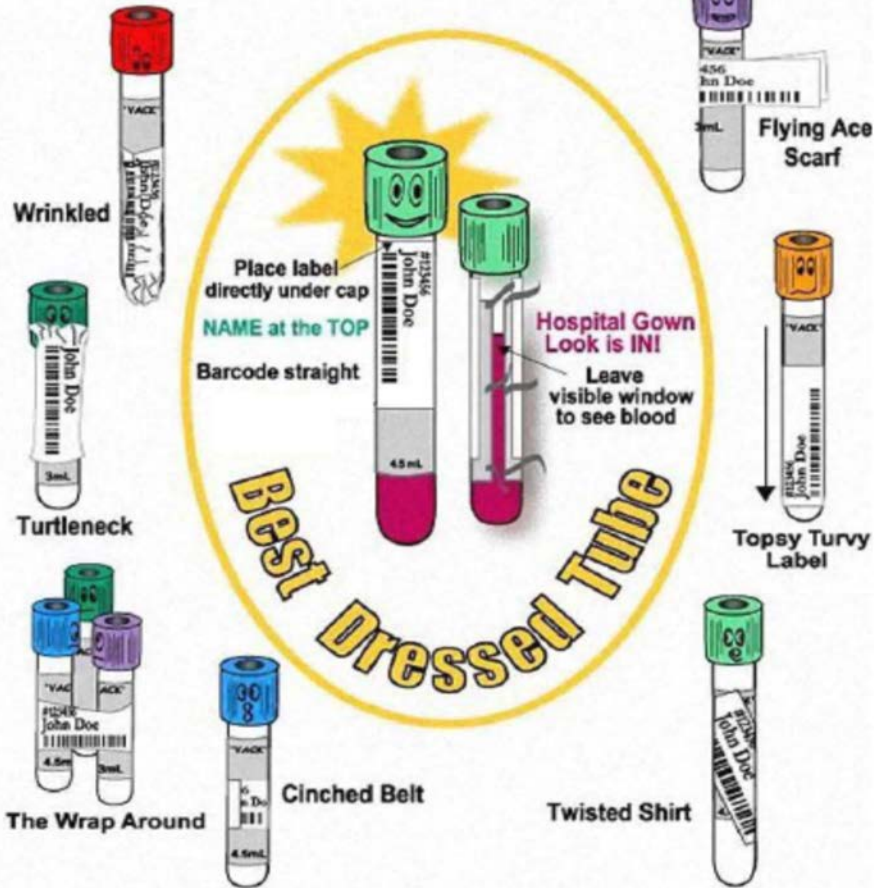



CSF CSF

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Worst Dressed Tubes



Get it Straight Reduce the Wait

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