Clinical Instructor Training
Nursing Education

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Clinical Guidelines
Training Requirements

- Web-based Instructor Training
- Shadowing Experience
  - 12-24 hours if non Vanderbilt employee
  - 8 hours if Vanderbilt employee
- Competency Sheets
  - Completed before beginning clinicals
  - Can be validated by unit educator or staff nurse
  - Return to Brandi or Jan
Feedback

Clinical Instructor:
- Will be given in real time if possible
- Information will be sent through school designee and NEPD

Student:
- Will be given in real time if possible
- Information will be given to instructor if possible
- Otherwise information will be sent through school designee

Unit/RN:
- Information will be given to school designee or NEPD staff
Conflict of Interest

Vanderbilt employee should:

- Not engage in Vanderbilt business while serving as a clinical instructor
- Use a personal email address for school communications
- Submit a document disclosing the potential COI
- Work within your current scope of practice
- Wear a Vanderbilt Visitor ID during clinicals
Clinical Reminders
Bedside RN Primary Responsibilities:

- Administer or Cosign blood and/or blood products
- Perform Point of Care Testing
- EVD Management
- Chest Tube Management
- PCA/Epidural Management
- Central Line Dressing Changes
- Epilepsy Monitoring Unit Patient Care
Patient Assignments

- Contact the Staffing Leader:
  - 2100-2300 for AM clinicals
  - by 1245 for PM clinicals

- Fill out the Assignment sheet and post at the Nurses Station

- Review patients together to determine if the assignment and acuity will meet your objectives based on the student skill mix
  - EMU, Transitional, Negative Isolation, and Radiation patients should not be assigned
Patient Assignments

With the Staff Nurses:

- Communicate throughout the clinical experience
  - Outline expectations
  - Review student scope of practice
  - Make a plan with the RN if you need assistance, are changing the pt plan, or if have concerns

- Students and Instructors should check out with the RN & CPs before leaving the floor
During Clinicals

- All students must be accompanied by the instructor when they are on the floor, giving medications, and performing technical skills during the rotational experience.

- All documentation is to be co-signed by the instructor.

- In the event of emergencies the clinical instructor will receive direction from the Staffing Leader and will provide supervision to the students.
Sharing Space

- Students should work outside of the patient rooms using the computers in-between the rooms and bring limited personal items

Fishbowls/Breakrooms:

- Are not a secure location for student belongings
- Should not be used for student conferences or gathering locations
Social Media & Privacy

- Cell Phones are not permitted in the patient work area. Personal calls should be taken off the unit.
- Resources can be found in the fishbowls, med rooms, or online
- All printed patient material must be disposed of at the end of clinicals.
- Name tags must be collected by the schools and destroyed at the end of the clinical experience.
Student Injury

- Fluid Splash/Needle Stick: Occupational Health during business hours
- Slip, Trips, Falls: Adult Emergency Room
- The student’s personal insurance will be billed
- Occ Health/Adult Emergency Room will fill out a TN First Report of Work Injury
Documentation Reminders

All documentation is to be co-signed by the instructor.
Documentation

**Expectations**
- Vital Signs q4
- Intake and Output q2
- Activities of Daily Living
- Nutrition by Nursing

**Outside of Scope**
- Physical assessments q day
- Pain scores q4
- IV site checks q1
- POCT
- Braden scores
- Pediatric Falls Safety
- GCS
Measurements

- Patients
  - < 3 years: length, weight, and HC on all admissions
  - >3 years: height and weight
  - Patients are usually divided by age for day shift/night shift measurements
  - Some pts are weighed at a specific time based on physician order.
Questions?