**RESETTING RACF TRAINING ID PASSWORD**

Go to this link: <https://ifm66wp-web.mc.vanderbilt.edu/vum/login.php> and enter your RACF ID and password as shown below:



1. Hover over the “t” then click



1. Enter the RACF training ID
2. Enter vmc id training for the SSN
3. Click on “Reset” to reset the password to abc123
4. Either go to a CWS or use the Clinical Remote Agent to remote into a CWS



1. Type in the RACF training ID
2. Type in abc123 for the password
3. You will be prompted to enter a new password
4. Retype the new password

**RESETTING VUNETID TRAINING ID PASSWORD**

1. Go to this link: <https://it.vanderbilt.edu/accessvu/> and click on Existing Users



1. Click on “Change ePassword”



1. Type in the VUNetID training ID and current ePassword and click on “Log In”



1. Click on “Change ePassword”



1. Enter the new ePassword, then retype the new ePassword to confirm, then click on “Change Password”

