# Update on Discharge Process v. 3

3.27.13/skl

The new version includes the following (may not be all inclusive):

* The free text information entered on the follow-up tab, now displays in the letter tab, saves in the Star Panel version of the printout in addition to printing on the letter
* The future follow-up appointments scheduled in EPIC display appointments up to 6 months in the future but will display no more than 10 appointments
* For pediatric patients under 18 years old, the core measures default to NO
* Changes to letter tab include:
  + Asthma is no longer pre-selected - provider must select yes or no (pediatric)
  + Breastfeeding and formula options added to diet (pediatric)
  + Pediatric option added to activity (pediatric)
  + Pediatric safety measures are no longer pre-selected - the provider must choose which options to print in the letter (pediatric)
  + the PCP list now includes all residents and the option for Pediatric Primary Care Clinic
  + the flag has been removed for adult letter which indicated PCP was a required field
* Finalize tab - the check boxes have been removed to allow provider to deselect printing of the patient letter and/or nursing instructions. It has been replaced with a list of all the documents that will save to StarPanel and print as informational only

**If paperwork does not print be sure you are following these steps:**

1. Complete all required sections of the discharge process and click done on finalize tab
2. When receive the pop-up from internet explorer asking if you want to close the window - select YES
3. HEO order entry screen appears - user must select DONE in bottom right corner as with any other orders (select Accept Orders if an option)
4. Once HEO closes, any orders entered during the session will print first - discharge printouts will print after orders (if any) but may have a delay up to 60 seconds

\*\*\*NOTE: if they do not click done in HEO to exit properly - the discharge printouts will not print!