Individual Career Development Award (K, excluding K12) Checklist

- Do not insert headers or footers in any of these documents.
- Link to SF242 Fellowship application guide: http://grants.nih.gov/grants/funding/424/#inst

✓ Document Name

___ Project Summary/Abstract (limit 30 lines)
___ Project Narrative (limit 3 sentences)
___ Bibliography (literature cited, no limit but be concise) –required unless noted in FOA
___ Facilities and Other Resources (no limit) –required unless noted in FOA
___ Equipment (no limit)
___ Cover letter (include list of references)
___ Letters of Support from Collaborators, Contributors, and Consultants (6 pages)
___ Biosketch(es) (5 pages each) (Biosketch Instructions)
___ Research Training Plan
    ___ Introduction (when applicable, resubmissions and revisions only, limit 1 page)
    ___ Specific Aims (limit 1 page)
    ___ Research Strategy (limit 6 pages)
___ Vertebrate Animals (if applicable, all criteria must be addressed)
___ Resource Sharing Plan(s) (no limit)
___ Training in the Responsible Conduct of Research (limit 1 page)
___ Candidate information and Goals for Career Development and Research Strategy (listed above, limit 6 pages.)
    (Limit 12 pages total for both attachments):
    ___ Candidate Background
    ___ Career Goals and Objectives
    ___ Candidates Plan for Career Development/Training Activities during Award Period
___ Candidates Plan to Provide Mentoring (include only when required by FOA i.e.: K24 & K05, 6 page limit)
___ Plans and Statements of Mentor and Co-mentor(s) (limit 6 pages)
___ Appendix (refer to FOA to determine whether appendix allowed on your application)
___ Description of Institutional Environment (limit 1 page)
___ Institutional Commitment to Candidates Research Career Development (limit 1 page)

For Projects involving Human Subjects:

✓ Document Name

___ Protection of Human Subjects Supplemental Instructions for D-Forms
___ Inclusion of Women and Minorities
___ Targeted Planned Enrollment (clinical research only)
___ Inclusion of Children

As of November 2017