POLICY ON ASBESTOS CONTAINING MATERIAL REMOVAL

Purpose: To establish guidelines regarding safe removal of asbestos containing material (ACM), control potential sources of airborne asbestos fibers within the facilities through an overall ACM Operations and Maintenance Program and to define the ACM A&M Program Manager.

Policy: ACM will only be removed by trained individuals according to current guidelines for removal established by the EPA (Federal Regulation CFR 1910.1001 and 29 CFR 1926.58). All removal and daily activities will be conducted in accordance with the Tennessee Environmental Services ACM Operations and Maintenance Program (Revised 1/14/1991). The Director of VUMC Plant Services will act as the ACM Operations and Maintenance Program Manager.

Only EPA Certified Asbestos Abatement Contractors will be employed for abatement projects under the direction of the Department of Plant Services. Evidence of Contractors annual update certification will be required for each project.

Each shop manager must insure that staff understand and participate in the ACM O&M Program to include annual training requirements.

Each staff member must report any unanticipated exposure to the shop manager immediately. Doubtful situations must be cleared through the shop manager prior to initiating work. Specific reference is made to the disturbance of all sprayed on ceiling finishes, sprayed on fire protection, floor tile, and insulation materials.

Responsibility: It is the responsibility of each Shop Manager to notify the Plumbing Shop Manager of ACM removal needs. The Plumbing Shop Manager is responsible for insure proper removal techniques are utilized and that the ACM Removal. Document is completed. It is the responsibility of the Director to insure adequate training is provided to all personnel and to submit quarterly documentation to the Metropolitan Health department.
It is the responsibility of the Managers to complete an Employer's First Report of Work Injury Report form identifying accidental exposure of workers to asbestos containing material. The form must be returned to the Director for review. It will then be sent to the Office of Claims Risk Management and appropriate follow up will occur. It is further the responsibility of the Manager to initiate testing of any suspect material for which we have no current test data prior to authorizing work to proceed. The Manager of the Plumbing Shop is also responsible for maintaining all shop personnel on record with Employee Health for assessment with respect to medical evaluation requirements.

VANDERBILT UNIVERSITY
PLANT SERVICES MEDICAL CENTER
ACM REMOVAL DOCUMENT

DATE OF REMOVAL: ____________________________

LOCATION OF REMOVAL: _________________________________

TYPE OF ACM REMOVED: _________________________________

APPROXIMATE QUANTITY OF ACM REMOVED: ____________________________

DISPOSITION OF ACM REMOVED: _________________________________

METHOD OF REMOVAL: _________________________________

GENERAL COMMENTS OR PROBLEMS ENCOUNTERED: _________________________________

REASON FOR REMOVAL: _________________________________

Plumbing Shop Manager ____________________________ Date: _________________