POLICY ON EQUIPMENT MAINTENANCE

Purpose: To establish procedures which will insure continuous code compliant operation of all mechanical, plumbing, electrical and life safety systems of the Medical Center.

Policy: Maintenance procedures and inspection intervals will be established for all electrical, mechanical, plumbing and life safety systems of the Medical Center. Consideration will be given to all code requirements of SMC, SPC, SBC, NFPA, NEC, JCAHO and DHHS standards. All procedures, inspection intervals and documentation will be maintained on a computerized Preventive Maintenance Program. This documentation will be supplemented by vendor test logs, invoices or shop log sheets as required.

Responsibility: It is the responsibility of the Shop Manager, Assistant Director’s and Director to insure that all equipment is identified and maintained according to the provision of this policy.

References: None