

PHS 398 Other Support Checklist

| FORMAT | | |
|---|---|--|
| NAME OF INDIVIDUAL ACTIVE/PENDING | | |
| Project Number (Principal Investigator) | Dates of Approved Project/Proposed Project Annual Direct Costs | Person Months (Cal/Academic/Summer) |
| Source | | |
| Title of Project (or Subproject) | | |
| The major goals of this project are... | | |

1. General Information

- a. Effort must not exceed 12 calendar months without an appropriate overlap statement included
- b. Include federal, non-federal, commercial, or institutional funding, including but not limited to research grants, cooperative agreements, contracts, and/or institutional awards
- c. Training awards, prizes, or gifts do not need to be included
- d. Provide active and pending support for all senior/key personnel
- e. Other significant contributors are not included when submitting Other Support for JIT
 - i. Consultants or collaborators without effort, etc.
- f. Need to send back-up with mark-ups included
- g. Need to send corrections
- h. Include current grant

2. Overlap

- a. Overlap, whether scientific, budgetary, or overcommitment of an individual's effort, is not permitted. Any overlap will be resolved by the IC with the applicant and the PD/PI at the time of the award

- i. Supporting back-up documents should be included with all other support submitted to OSP
 - 1. Applies only to PD/PIs and key personnel employed by VUMC
- ii. Grants and applications with 0% effort are not required to be listed
- iii. If including current grant, mark as “JIT” or “RPPR” in margin
- b. **Scientific Overlap**
 - i. Research with substantial overlap is proposed in more than one application or is submitted to two or more funding sources and funding consideration
 - ii. A specific research objective and the research design for accomplishing the objective are the same or closely related in two or more applications or awards, regardless of the funding source
- c. **Budgetary Overlap**
 - i. Duplicate or equivalent budgetary items (e.g. equipment, salaries) are requested in an application but are already provided by another source
- d. **Commitment Overlap**
 - i. An individual’s time commitment exceeds 100% (i.e., 12 person months), whether or not salary support is requested in the application