Vanderbilt Imaging Services

PACS USER AGREEMENT

I understand that the Vanderbilt Imaging Services PACS system contains confidential patient information governed under the Health Insurance Portability and Accountability Act (HIPAA). I have been given a unique user name and password that will allow me to access this HIPAA protected patient information. I understand that as condition of my being granted access; I must agree that I will not disclose this password to anyone for any purpose. I will not share or allow anyone else to use my password. I agree to notify Vanderbilt Imaging Services of any disclosure of my password or any unauthorized use of my password. I agree that if I violate the terms of this Agreement, I will indemnify and hold harmless VIS and any person or entity affiliated with VIS from and against any claim, penalty, judgment or loss that VIS suffers because of my breach of this Agreement. I agree that this indemnification includes any penalties that VIS suffers if my breach of the Agreement is held to violate any state or federal laws or regulations, including HIPAA, as amended. I understand that this Agreement is terminable immediately by VIS in the event of my breach of this Agreement.

I understand that my user name and password grants me access to Vanderbilt Imaging Services PACS system and the radiological images and other patient information available through this PACS system. I understand and agree that as a user of this system I am authorized to review images and information on *only* those patients for which I have legitimate access. Physicians or their supervised staff, who are registered users, may access patients:

- a) for which the physician has ordered studies, or
- b) where another physician member of the group has ordered studies, or
- c) who are referred by the ordering physician or group for consultation or treatment.

Any breach of this shall result in the termination of PACS service by VIS. VIS will investigate and report any breach of a patient's medical information as required under the federal breach notification requirements of HIPAA.

| Signature of registering user | Date |
|---|--------------|
| Print Name | - |
| Facility/Clinic Name | Phone Number |
| Ordering Physician Signature (if supervised staff member) | - |
| | |
| Approved by (Vanderbilt Imaging Services) | Date |

Belle Meade

4525 Harding Road, Suite 102 Nashville, TN 37205-2145 (615) 463-3034 Fax (615) 463-3187 www.bellemeadeimaging.com

Cool Springs

2009 Mallory Lane, Suite 150 Franklin, TN 37067-2145 (615) 771-8668 Fax (615) 771-9298 www.coolspringsimaging.com

Hillsboro

1909 Acklen Avenue Nashville, TN 37212-3713 (615) 777-9729 Fax (615) 777-9733 www.hillsboroimaging.com

One Hundred Oaks

719 Thompson Lane, Suite 23300 Nashville, TN 37204-4686 (615) 936-3606 Fax (615) 936-5343 www.onehundredoaksimaging.com

Vanderbilt Imaging Services

iConnect Access User Registration

(Please allow 24-48 hours to set your account)

Please provide the following Information: Name: _____ email: Office/Group Practice Name: Office Address: Office Number: Other Group Members (Physicians who cover, need access) **Specialists** (Recommended for registration/access) NAME:_____PRACTICE / CONTACT INFO: _____

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Logging On:

To log on to iConnect Access, open your Internet browser and enter:

https://mergecap.newlightimaging.com/webaccess in the address bar. When the login screen appears, enter your user name and password and click the Log In button to launch the Access. Note that your user name and password are all lowercase with no spaces.

Logging Off:

When you are finished viewing studies, click the Logout link located at the top of the screen to exit the application.

Changing Your Password:

You can change your password at any time while logged on to your account through your Profile page. From the Options button, select My Profile. Enter and confirm your new password. Click the Save button and use this password the next time you log on.

Viewing Studies:

To view your patient's study, change the Study Performed field to the appropriate time frame. Selecting too large of a time frame may cause the system to run slow and/or cause trouble retrieving the page. After selecting the patient, click View Study.

Viewing and Printing Reports:

To view your patient's report, click on the History tab on the left side of the screen. To view and print your patient's report, select the yellow icon at the top right of the screen. To print, click the printer icon at the top of the screen. Then click Print.

Main Features:

iConnect Access provides the following features to better serve your practice:

No-client imaging:

Visualize patient studies via the no-client imaging technology that requires no downloads or installation of any kind. The rendering of images and all manipulation is securely managed and facilitated by server-side processing.

Study display and visualization tool set:

Access current and prior studies for comparison with an extensive tool set for study manipulation. Additionally, you can load multiple series, view reports (available as a separate product option) perform measurements, utilize window level presets and default series layouts by modality.

Share study results and images:

Quickly and securely email a link of a patient study to any physician who is also a registered user using the "Send Email" feature of iConnect Access.

Patient search:

Locate and view studies for all of your patients.

Images and reports are available for viewing for patients only you or the group you are set up with have referred.

| lebsite: |
|--------------------------------------|
| /ebsite: https://mergecap.newlightim |
| ecap.newligh |
| htimaging.com/webaccess |
| n/webaccess |

ICONNECT ACCESS

The iConnect Access is a dynamic new image-enabled Web portal that provides secure, convenient access to current and historical patient reports and images.

This user guide is designed to help you log on and use iConnect Access application.

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USER GUIDE TO IMAGE VIEWING TOOLS



images in a series. Apply parameters to one image or to all



and a predefined image layout in the Select a predefined number of Viewers



4

using the mouse Adjust the window level width or height



Zoom in on an area of the image



viewport Drag an image to a new position in the



Rotate images to the right



Rotate images to the left



Change window settings automatically to presets by modality.



Go to full browser mode and suppress



negative image display. Invert the image grayscale for a



the left panel. Click the button again to return to normal mode.



turning on the Localizer Lines tool Compare images of difference planes by



clicking the Localizer Lines tool again. Turn off localizer lines in the image by



Magnify an area of interest



Flip images vertically or horizontally





setting applied when the study was first Reset the image display parameters to the loaded



Display overlay text on images



selected study. Select the previous series within the



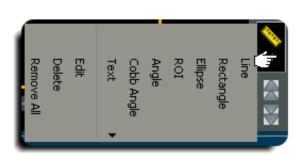
study. Select the next series within the selected



Select the previous image in the series



Select the next image in the series.



Line

Click two points on the image

to create a line

you to make measurement and text annotations. multifunction tool that enables The Annotate tool is a

Rectangle

over the desired region. Click and drag the mouse pointer to draw a rectangle

Ellipse

Click and drag the mouse the desired region. pointer to draw an ellipse over

completes the ROI with a straight line between the start Click and drag the mouse and end points. button, the application you release the mouse pointer to draw a freehand region of interest (ROI). When

image to display the angle's Click three points on the measurement.

Cobb Angle

extrapolate the point where Create two lines to the Cobb angle. the lines intersect to display

enter text Add. Click in the image and From the Text menu, click

