Typical Road Map of a System Implementation Project

**Planning**
- Signed Contract during Evaluation
- Transition from Evaluation to Implementation
- Organize Steering Committee, Project Team & Work Groups
- Kick Off Project
- Steering Committee and Project Team Define & Approve Project Scope (Project Overview)
- Steering Committee and Project Team Create & Approve High Level Project Plan
- Attend Vendor Application Training

**Design**
- Work Flow Work Group Create Business Work Flow Design (Current/Future)
  - Technical Design including interface specs
- Project Team Approve Design documents
- Project Team Create Detailed Project Plan & achieve Steering Committee approval
- Note: Red and Blue lines depict task dependencies.

**Build & Unit Test**
- Tasks performed by Technical Work Group unless otherwise noted.
- Install HW & initial load of application & acceptance test (using test data)
- Develop Application (Vendor or us) incl. interfaces
- Unit Test developed application (by programmers)
- Install developed application in environments
- Perform initial data load (data conversion) in environments
- Work Flow Work Group configure system (settings, data) using Design documents

**QA Test**
- Tasks performed by QA Work Group
- Capture initial Test Requirements and Test Plans during Design (Technical, Work Flow, System Setup)
- Capture final Test Requirements & train QA Work Group once they have access to the verified system. “What we need to test from a business perspective”
- Create final Test Plans “How we need to test step by step”
- Perform Functional Tests w/in system
- Perform Interface Tests (in and out)

**Training & Go Live**
- Tasks performed by Training Work Group unless otherwise noted
- Create initial Training Plan and Materials during Design (Technical, Work Flow, System Setup)
- Create final Training Plan & Materials & train Training Work Group once they have access to the verified system
- Execute Training Plan once the functional testing has been completed
- Go Live Plan once the Dress Rehearsal has been completed
- Go Live & Go Live Support
- We are here

**Close Out**
- Perform Post Impl. Review
- Perform Project & QA Satisfaction Surveys