## 2018 Spring COMMUNITY WELLNESS SCHEDULE (this is a schedule template – each team will receive a customized schedule – there may some variation to this template when you see your finalized schedule)

Location	Activities (may change based on facility needs)	<b>Contact</b> (subject to change based on off days)
	1 week before rotation: Vandy Dining Pre- Rotation Preparation	Dianne Killebrew – Coordinating Preceptor
	Review guidelines for GRAB & GO + Round Up's	k.dianne.killebrew@vanderbilt.edu
	<ul> <li>E-mail Dianne Davis to pitch ideas during the week BEFORE the rotation starts</li> </ul>	615-343-9582
	Before rotation:	
	Review online folder AND meet with Dianne K for orientation	Dianne Davis, RD – Staff RD for Dining
	E-mail preceptors for Monday to verify meeting times and locations	Suite 315 Medical Arts Building
		dianne.davis@vanderbilt.edu
	What Do You Turn In At The End Of The Rotation?	615-936-1140 (on campus call 6-1150)
	Vandy Dining Projects for Dianne Davis:	Julie Crider, Communications Mgmr
	Take projects to Medical Arts Office – Suite 315- 9am Monday following the rotation	VU Dining, julie.crider@vanderbilt.edu
	ALL drafts and final copies of work completed for Vandy Dining	110 21 <sup>st</sup> Avenue South, Baker Building
	Dianne Davis Grading Sheet for Grab and Go	Nashville, 37212 615-322-2999
	Recap from Grab and Go event for Vandy students	14dshvine, 37212 013 322 2777
	Chef Grading Forms (Rand and Commons) for Food Staff Round Up	
	Pictures of Grab and Go event for Vandy students	Cheryl Jolley, Master Teacher
	When Dianne Davis finishes grading – Dianne K picks up folder and records grades on your competency sheets	cheryl.jolley@mnps.org Overton High School
	All Oak Desired Colonida da Diseasa IV Manda Collegia de antado de desenda de con-	4820 Franklin Pike, Nashville 37203
	All Other Projects Submitted to Dianne K on Monday following the rotation by 9am	
	<ul> <li>Competency form with designated blanks filled in by interns</li> <li>Copies of 4 Harvard IAT screen shots</li> </ul>	
		Dina Starks, RD, LDN dina.starks@mnps.org
	• Flexing Nutrition Messages for Diverse Audiences – form filled in	Whites Creek High School
	Cultural Diversity Analysis – form filled in during observation in Ms Jolley's class      Condition for Nutrition Programming — Grading by Ma Jalley	7277 Old Hickory Blvd, Whites Creek, TN
	Evaluation for Nutrition Programming – Grading by Ms Jolley      Find by the for Nutrition Programming – Grading by Allie Halman from Strong Strong A All Front	
	Evaluation for Nutrition Programming – Grading by Allie Holmes from Sports 4 All Event      Final Lating for Nutrition Programming – Grading by Prince Standarform Whites Grade High School	I. I'. I and II Dian County 4 All
	<ul> <li>Evaluation for Nutrition Programming – Grading by Dina Starks from Whites Creek High School</li> <li>Evaluation for Nutrition Programming – Grading by Allie Holmes from Illuminate Academy Event</li> </ul>	Julie Lovell-Rios, Sports 4 All Conducts Class At: Centennial Sportsplex
		222 25th Ave. N., Nashville, TN 37203
	ALL programming materials from Sports 4 All, Illuminate, Ms Jolley and Dina Starks programs     Cultural Computer as Onia.	Office: 615-354-6454
	Cultural Competency Quiz  As askeduled Evolution for Netrition Programming and Sports 4 All, Gooding by Julia Levell Bios Project  As askeduled Evolution for Netrition Programming and Sports 4 All, Gooding by Julia Levell Bios Project  As askeduled Evolution for Netrition Programming and Sports 4 All, Gooding by Julia Levell Bios Project  As askeduled Evolution for Netrition Programming and Sports 4 All, Gooding by Julia Levell Bios Project  As askeduled Evolution for Netrition Programming and Sports 4 All, Gooding by Julia Levell Bios Project  As askeduled Evolution for Netrition Programming and Sports 4 All, Gooding by Julia Levell Bios Project  As askeduled Evolution for Netrition Programming and Sports 4 All Gooding by Julia Levell Bios Project  As askeduled Bios Project  As a second for the Project Bios Project Bios Project  As a second for the Project Bios Project Bios Bios Bios Bios Bios Bios Bios Bios	Cell: 408-886-8600
	<ul> <li>As scheduled, Evaluation for Nutrition Programming w/ Sports 4 All  – Grading by Julie Lovell-Rios, Project  HEALTH Coordinator</li> </ul>	julie@s4af.org
	TIEALTH Cooldinator	Tanto C S Tanto I S
	Special Notes:	
	At the end of HEAL Coaching and HEAL Cooking Events—Dianne K completes grading forms	
	If requested, complete the HEAL Cooking Event Grading form information	
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Mon	8:30 Rand Dining with Chef - present your ideas & discuss plans for Round Up Food Staff training with Chef. Ask	RAND:
8:30-5	Chef details about your target audience – this will help you customize the topic for the audience	Chef Aaron Dilts
		aaron.m.dilts@vanderbilt.edu
	9:30 am Commons Dining with Chef- present your ideas & discuss plans for Round Up Food Staff training with Chef	615-636-1739
	.Ask Chef details about your target audience – this will help you customize the topic for the audience	
		COMMONS:
		Chef Jeremy Delaneuville
	10:30 – 11:30 Orientation with Dianne K for the rotation and additional assignment information.	jeremy.delaneuville@vanderbilt.edu
		985-705-0854
	11:30-12:30 Lunch	
	12:30- 5:00 Project management	
	Format assessment questions you'll use to survey VU students.	
	Get survey questions approved by Dianne D before you conduct the assessment	
	Conduct student assessment (this validates your plans for the Grab and Go)	
	Work on Vandy Dining GRAB & GO (for students) and Round Up (for food staff) progr	
Tuesday	7:30-8 Dianne Davis: Suite 315 Medical Arts Building	Dianne Davis, RD 936-1140
7:30-4:00	Review nutrition lab draft plans and debrief on meetings with chef's and plans for staff training.	Suite 315 Medical Arts Building
		dianne.davis@vanderbilt.edu
	9-10:00 Check in at the school office. Ask a student to show you to Ms Jolley's classroom (it's hard to find!)	
	Observe Overton High School Classes – English As a 2 <sup>nd</sup> Language Students	
	Attend classes and assist Ms Jolley as needed.	
	Ask Ms Jolley for input on your class for next week.	
	Complete Cultural Diversity Analysis form while observing/meeting the students.	Cheryl Jolley, Master Teacher
		cheryl.jolley@mnps.org
	10:00-4:30	Overton High School – 4820 Franklin Pike,
	Work on Vandy Dining GRAB & GO (for students) and Round Up (for food staff) programs	Nashville 37203
	Make recommended edits and finalize projects for VU Dining From Dianne D:	
	"This process often takes 2-3 back and forth emails with Dianne D before you get it completed and ready to go to Julie	
	Crider"	
	Cruter	
	Begin planning your Overton High School class for next week – see Dianne K to look at resources available for teaching.	

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Wednesday 7-3:30	<ul> <li>7:00 Whites Creek High School – Check in at school office! Ask someone to help you get to Dina Starks classroom.</li> <li>7:05- 8:40 Observe/assist Dina Starks with class. Discuss plans for your class next week.</li> <li>9-3:30 Project management: <ul> <li>Finalize plans for INA class next week</li> <li>See Dianne K for printing class materials and/or resources, questions re: nutrition programming, interactive game ideas, etc</li> <li>Continue finalizing Grab and Go and Round Up materials with Dianne D.</li> </ul> </li> </ul>	Dina Starks, RD, LDN <u>dina.starks@mnps.org</u> Whites Creek High School 7277 Old Hickory Blvd, Whites Creek, TN  Dianne Killebrew – 615-343-9582 <u>Dianne.killebrew@vanderbilt.edu</u>
Thursday 8:00-4:30	8:00 Send e-mail to chefs at Rand & Commons what food items, props, etc, you need for Grab and Go displays and Round Up events next Tuesday and Thursday; (copy Dianne D on this)  8:30 Before meeting with Julie- review "Info Sheet" from your online folder:  • Identify your topic on the info sheet and think about questions you'll ask about the target audience.  9:00-11:00 Check in with Julie at Centennial Sportsplex Wear comfortable clothes for working out with the class. Meet the students and assess learning styles. On another day, you'll return to work out with the class and do a 15 minute nutrition session. Confirm # attending your session.  11:00-4:30  • Project management  • Submit ALL Vandy dining info to Julie Crider for formatting and printing  • Plan Sports 4 All and Illuminate classes. See Dianne K for printing class materials and/or resources.	Julie Lovell-Rios, Sports 4 All Conducts Class At: Centennial Sportsplex 222 25th Ave. N., Nashville, TN 37203 Office: 615-354-6454 Cell: 408-886-8600 julie@s4af.org  Julie Crider, Communications Mgmr VU Dining, julie.crider@vanderbilt.edu 110 21st Avenue South, Baker Building Nashville, 37212 615-322-2999
Mon 8-4:30	Project Management:  Check with Julie Crider to see progress on GRAB & GO and ROUND-UP information Pick up all materials from Julie Crider Finalize plans and get organized for Tuesday's Dining Events Continue planning Sports 4 All, Illuminate, Overton and White's Creek classes. See Dianne K for printing class materials and/or resources.	Julie Crider, Communications Mgmr VU Dining, julie.crider@vanderbilt.edu 110 21st Avenue South, Suite 1120 Baker Building 615-322-2999  Dianne Killebrew 615- 343-9582 k.dianne.killebrew@vanderbilt.edu

7-2 Discuss how class went with Dina Starks, provide grading sheet for her  Project Management  Finalize plans and get organized for Thursday  Finalize plans and get organized for Thursday  B:45 - Get set up for Sports 4 All Class  S:45 - 6:30  Project Management  Finalize plans and get organized for Thursday  B:45 - Get set up for Sports 4 All Class  S:45 - Get set up for Sports 4 All Class  S:45 - Get set up for Sports 4 All Class  Greet students as they arrive. Teach nutrition session.  EACH intern: provide Julie with grading form - use the Evaluation for Nutrition Programming form  EACH intern: provide Julie with grading form - use the Evaluation for Nutrition Programming form  Example 4 Additional Evaluation Starks, RD, LDN dina.starks@mnps.co  Whites Creek High School  7277 Old Hickory Blvd, Whites Creek, TN  Julie Lovell-Rios, Sports 4 All  Conducts Class At: Centennial Sportsplex  222 25th Ave. N., Nashville, TN 37203  Office: 615-354-6454	Location	Activities (may change based on facility needs)	Contact
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10:00-3:30 –Project Management julie@s4af.org		10:00-3:30 —Project Management	
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*Preject Management times throughout the day, complete summers for VII Dining and ELEVING NUTBITION		*Decicat Management times throughout the day, complete summers for VII Dining and ELEVING NUTDITION	985-705-0854
*Project Management times throughout the day – complete summary for VU Dining and FLEXING NUTRITION PROGRAMMING FOR DIVERSE AUDIENCES form Dianne Davis, RD 936-1140			Dianna Davis PD 036 1140
dianne.davis@vanderbilt.edu		I ROGRAMMING FOR DIVERSE AUDIENCES IOIII	
*Submit all paperwork and projects on Monday per info on page 1.		*Submit all paperwork and projects on Monday per info on page 1	diamic.davis@vandciont.cdu

2018 SPRING Calendar for Community Wellness