

DEPARTMENT OF ANESTHESIOLOGY

VANDERBILT  UNIVERSITY
MEDICAL CENTER

Standard Operating Procedure Title: VCH AIC Duty & Compensation Policy

Policy Number: C 400

Date Established:

Date Reviewed: 4/26/16

Date Revised: 3/7/06

This policy describes the duties and compensation scheme for the AIC (Anesthesiologist-in-charge) for the VCH operating rooms.

Duties

1. Prepare the daily OR personnel assignments. Hands on personnel availability, final OR schedule and assignment requests are available by 2:30 pm. Final schedule needs to be completed by 5:00 pm so the assignments can be text-paged and e-mailed to the VCH staff by the administrative assistants
2. Be present in the OR environment until next day assignments are completed (after 2:30 pm) or if relieved by another sanctioned AIC
3. Collaborate with the OR nursing supervisors (Board) in assigning added cases, moving scheduled cases, medically evaluating and approving urgent cases, and representing the Department in consultation with the OR nursing and surgical services
4. Evaluating and directing changes in the OR anesthesiology workforce assignments in real-time as patient and OR personnel needs change
5. Coordinating bed availability with the PACU and Holding Room charge nurses; and resolving any clinical problems or conflicts in these areas
6. Providing a complete report to the on call anesthesiologist or second call anesthesiologist

Compensation

Compensation will be on a per-diem basis for the days worked as AIC according to the most recent Department pay scale.