2017 Tornado Scenario:

Please follow the instructions to complete your annual drill requirements. This drill should be performed during your assigned month.

1. Log into VERGE SOLUTIONS and print out the Emergency Drill Reporting Scenario and a blank audit form. (SCREEN CAPTURE HERE)
2. Review the audit form so that you will understand the information required to successfully complete and document the drill.
3. Schedule a date/time to complete the drill with as many staff as possible participating. This does not have to be a time when patients are present.
4. At the scheduled drill time review the scenario below with your staff.

At approximately 10:00 AM, during a busy day of clinic appointments, the weather radio alarms announcing a TORNADO WARNING for your county. You check the TV weather report in the waiting room and the meteorologist is instructing those in your area to take cover. Questions to review:

• Where is the weather radio located at your site and who can hear the alert?
• What are you doing at this time in response to the weather alert?
• What supplies are needed for your staff and your patients?
• Where are these items located?

Take a few minutes to talk with your staff about these questions before moving to the next paragraph.

The tornado does not hit your building directly, but comes close enough to damage some of the exterior windows and the cars in the parking lot. Your clinic is without power and the roads are cluttered with debris. Questions to review:

• What are your next steps at this time?
• What are your patient needs at this time?
• What decisions need to be made about clinic operations for today? For tomorrow?
• Who will help to make those decisions?
• What resources are available to assist you within Vanderbilt or in your community?

Discuss these questions with your staff. When finished, ask staff to go to their tornado safe location. Debrief the drill with your staff. Evaluate if any changes need to be made to your tornado response plan in your emergency subplan or if staff need to be re-educated about the plan.

5. Complete the emergency drill evaluation audit in VERGE SOLUTIONS.

Thank you for your participation!