Adding Project Dependencies in Planview

**Definitions**

**Dependency:** A condition of project work wherein one project depends upon the commencement or completion of another project.

**Dependent On:** This dependency type indicates that the current project is dependent upon the progress of another project.

**Required By:** This dependency type indicates that the current project's progress is crucial to another project.

**Co-Dependent With:** This dependency type indicates that the current project cannot progress without progress occurring on another project.

**Redundant With:** This dependency type indicates that work being done as part of the current project is being duplicated as part of another project.

**Icons in this job aid**

- Information

**Steps**

**Before You Begin**

This job aid is useful for adding dependencies between projects at an overview level. If you know that your project has tasks that depend on tasks within other projects, please follow the job aid called Adding Task Predecessors and Successors in the WBS.

Follow the steps below to add dependencies between projects when task-level detail is unknown.

**Open Work Item**

1. Log into Planview: https://vumc.pvcloud.com/planview/ using your SSO.
2. Click Work to open the Work menu.
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3. In the Work Menu, click Work, select your project, and click Work View.

Add Dependencies

1. In the Work View, click the Dependencies tab to open the dependency menu.

2. Click + Add to create a new dependency.

3. In the Add Dependency window, select Dependency Type from the drop-down menu.

Note: See the definitions at the top of this job aid for more information about which Dependency Type to choose.
4. Use the magnifying glass, bookmark, or data picker icon to select the Work with which this project shares a dependency.

If you do not see or cannot find the project you need, please email the EPMO for assistance.

5. Check the box next to **Impacts Schedule** if the dependency potentially affects the current project’s schedule.

6. Enter notes to explain the dependency. Click **Save** to add the dependency to the project.

7. Your dependency appears on the Dependencies list in your Work View.
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8. Click the **Edit** or **Delete** icons from this list to update or remove this dependency.

![Dependencies List](image)

Note: You may want to add the **Dependencies Summary** tile to your Work Overview ribbon if you will be working with dependencies frequently. To add that tile, follow the steps on the [Managing Tiles in the Ribbon](link) job aid.